



APPLICATION FOR EMPLOYMENT

HAMLETT Last Name First Initial Date

Street City State Zip

Phone No. Last four digits of Social Security Number

Are you 18 years or older? ___Yes ___No Are you either a U.S. Citizen or an alien authorized to work in the US? ___Yes ___No

Can you pass a thorough drug and alcohol screening? ___Yes ___No

Position Desired

Talents and Skills Date you can start Desired starting pay

Have you previously worked for this company? ___Yes ___No If yes, from _____ to _____

Former Hamlett Supervisor _____ Reason for Leaving _____

Work Experience

List previous employment, beginning with the most recent:

Employer Address City State Zip

From To Position Held Reason for leaving

Supervisor's Name and Title Phone No. Starting Pay Ending Pay

Description of Duties

Employer Address City State Zip

From To Position Held Reason for leaving

Supervisor's Name and Title Phone No. Starting Pay Ending Pay

Description of Duties

Employer Address City State Zip

From To Position Held Reason for leaving

Supervisor's Name and Title Phone No. Starting Pay Ending Pay

Description of Duties

Education

Circle Highest Grade Completed 1 2 3 4 5 6 7 8 High School 9 10 11 12 College 1 2 3 4

Other Education and Training

Military Experience

Branch of Service

Education and Training while in the military

Character References

Name:	Address	Business / Occupation	Phone No.
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Other information

Will you be able to travel away from home overnight when the job requires? Yes No

Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? Yes No
A conviction is not in itself disqualification for employment. All circumstances will be considered.

Do you have a current valid drivers license? Yes No If yes, what class? _____ State? _____

Have you ever been convicted of a DWI offense? Yes No (If yes give the date(s) _____)

List any special skills, Training or qualifications and equipment operated.

Authorization and Acknowledgements

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that if I am employed, any false statements on the application may be grounds for dismissal. I have reviewed the job description of _____ and represent that I am capable of performing the essential functions of that position.

I understand that any offer of employment is contingent on the subsequent medical questionnaire and/or physical bearing out my representation that I am physically capable of fully performing the specific job for which I have interviewed. Should the medical questionnaire and/or physical indicate that I am not capable of fully performing said job, I understand that my job offer may be withdrawn.

I authorize investigation of all statements contained in this application. I also grant permission to contact all references listed herein and authorize them to release all information concerning my previous employment and any other pertinent information these references might have, personal or otherwise. I release all parties from all liability for any damage that may result from furnishing this information to you.

Nothing contained herein constitutes a contract of employment between Hamlett Associates and the candidate and the candidate hereby acknowledges and agrees that any employment with Hamlett Associates is "Employment at Will".

I agree that I will not, either during or after my employment, disclose or use any confidential or secret information pertaining to Hamlett Associates business without permission of Hamlett Associates in writing. Upon termination of my employment for any reason, I will return to Hamlett Associates all documents, notes, software, programs, data and any other materials (including any copies thereof).

Terms of my employment and this employment application are subject to the laws of the State of North Carolina.

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Signed

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Dated

Skills & Experience Inventory

	<u>Level of Skills</u>
Name: _____	Helper _____
Address: _____	Utility Person _____
City/State: _____	Lead man _____
Phone No.: _____	Foreman _____
SS No.: _____	Superintendent _____

Describe Your Experience In These Areas

Concrete –

_____ Place _____

_____ Finish _____

_____ Rub _____

_____ Epoxy Finishes & Floors _____

_____ Reinforcing Steel _____

Masonry –

_____ Brick _____

_____ Block _____

_____ Ceramic Tile & Quarry Tile _____

Steel –

_____ Cut wit Torch _____

_____ Weld _____

_____ Erect _____

_____ Rigging _____

Carpentry –

_____ Build Forms _____

_____ Framing _____

_____ Doors & Windows _____

_____ Trim _____

Grading–

_____ Excavation _____

_____ Landscaping _____

Truck Driver –

_____ Driver's License No. _____ CDL Yes _____ No _____

Equipment Operation –

_____ Bobcat _____

_____ Backhoe _____

_____ Boom Truck _____

Special Skills: Paint _____ Sheetrock _____ VCT _____ Acoustical Ceilings _____

Plumbing _____ HVAC _____ Pressure Piping _____ Drainage Piping _____

Electrical _____